

Health Consumer Council Agenda

Venue: Kahakaharoa Room

Planning and Funding Building, 190 17th Ave, Tauranga

Date and Time: Wednesday 11 September 2019 at 10:30am – 1:00pm

Item No.	Item	Page
1	Opening of Meeting: Karakia: Apologies:	
2	Presentations: 2.1 Remaining members present “own project” 2.2 Care plans at GP	
3	Minutes of Meetings March: <u>14.08.2019</u>	
4	Matters Arising : (Matters Arising sheet attached – as requested in the last meeting)	
5	Papers for Decision: 5.1 Work plan document updates 5.2 Reports re Major work plan streams 5.2.1 <i>1000days</i> 5.2.2 <i>Prostate project</i> 5.2.3 <i>Orthopaedic project</i>	1. Sue H 2. Lead of Prostate group 3. Lead of Orthopaedic group
6	For Discussion: 6.1 Succession planning 6.2 Arrange meeting with Communications team 6.3 Community report for our monthly meetings	John Powell
7	Patient Experience: Examples of comments made by Māori patients. 7.1 SLM Patient Experience Working Group (11.00am to 11.30am)	Averil Boon (Sarah Davey & Emma Green)

8	Papers for Noting: Reports of participation in other groups	Florence, Lisa, others
9	General Business 9.1 Patient Safety Week 3-9 November Expression of interest 9.2 Whakatane meeting plans – Theresa Ngamoki 9.3 Order of committees on website	
10	Karakia: Close Meeting: Next Meeting: Wednesday 9 th October Venue: Tawa Room, Education Centre, BOPDHB Cameron Road	

Health Consumer Council

Matters Arising – August 2019

Meeting Date	Item	Action required	Action Taken
10/07/19	1.	Max McKeivitt will work on a 3rd draft for the work plan and integrate the suggestions from members. It will be loaded into Connex for members review. Tessa Mackenzie will create an excel table that captures the priorities from the draft and circulate to the team for comment. Asa Hobson to upload the Maori Health Strategic Plan on Connex as support documentation to the Work Plan.	In progress Living document, will trial in 1 st 1000 days and report back No. Not allowed as in draft, due September
10/07/19	2.	Members Bio Members reminded to update their Bio before the next meeting. Averil will update on the website on her return from leave.	Bios all sent to Averil, defer until Averil returns
10/07/19	3.	Papamoa after-hours service and related matters. Further discussion deferred to next meeting	Further information
10/07/19	4.	Whakatane meeting plans Theresa Ngamoki: To be discussed in the next meeting	Report in August
10/07/19	5.	Planned Care Strategic Refresh	Discussion as required
10/07/19	6.	Succession planning and review of TOR	Open
10/07/19	7.	Work plan discussion and allocation of responsibilities	Open