



The Royal New Zealand  
College of General Practitioners  
Te Whare Tohu Rata o Aotearoa

# Mapping exercise of:

The New Zealand Covid-19 Vaccine  
immunisation Service Standards with the  
Foundation Standards and Cornerstone  
Modules.

Prepared by

**Heidi Bubendorfer**

**Principal Quality Programmes Adviser**

## Introduction

The MOH have drafted the New Zealand Covid-19 Vaccine immunisation Service (CVIP) Standards document for the Covid 19 vaccine roll out for the general public. The brief from the Ministry was to “compare the document with the College’s quality programmes and indicate where the Standards may be covered off by existing Foundation Standard certification and cornerstone accreditation.”

## Summary of comparison of College’s Quality framework (Foundation and Cornerstone) with the CVIP Standards draft document

- The Foundation Standards appears to cover off most of the CVIP Standards; gaps identified relate specifically to Covid 19 management/training/administration which should be covered off through additional resources and the IMAC Covid-19 training of vaccinators.
- Each of the CVIP Standards are further divided into several ‘audit standard criteria’. For example, Std 1.1 has a further 13 essential criteria. Due to the level of detail and time restraints, I have summarised these criteria in my responses. Where I have identified there is a gap, I have detailed this in the far right column.
- If additional detail is required, the Foundation Standard Guidance is also available on the links, sitting as an additional tab alongside each Foundation Standard indicator. The Guidance provides important clarifying information for the requirements of the Foundation Standard and is ideally viewed in tandem with the Foundation Standard indicators and evidence requirements.
- Although I have included the Cornerstone Modules in this document, it is not directly relevant to CVIP compliance, rather an opportunity for general practice undertaking the CQI /Equity Modules to utilise their Covid 19 vaccine rollout in their Equity /CQI Module work.

## General feedback

Vaccination is an integral part of general practice who are well versed in these processes. Furthermore, for 2-3 months of each year, general practice skilfully navigate a significant influx of their enrolled population for influenza vaccinations. Although General Practice are well placed to participate in the Covid 19 vaccination roll out, they will benefit from additional support and resources such as:

- An increase in Clinical (Covid 19 vaccinators) and non-clinical (administration/planning) staff.
- Additional facility space, such as a cabin/external small building space hire
- Templates for Quality assurance checks/ self-assessment tools specific to the CVIP Standards
- Policy/plan templates specific to Covid 19 vaccine roll out – over and above
- Covid 19 vaccine handling guidelines

## **Navigating the map – note hyperlinks**

### **For example: Screening and recall**

7.1: The practice uses opportunistic and national population-based screening programmes, meeting the screening and recall requirements for both the enrolled and eligible population as per the national screening programme guidelines.

➤ **The Foundation Standard indicator, evidence requirements and the guidance information can be found [here](#).**

The below diagram indicates how the CVIP Standard maps across to the Quality programmes

New Zealand COVID-19 Vaccine Immunisation Service Standards		Mapping to the Foundation Standard		Cornerstone modules quality improvement activity		CVIP criteria not included in the Foundation Standard
Std		Std		Equity	CQI	
<b>1.0</b>	<b>Effective leadership</b>					
1.1	<b>Leadership and organisation</b> <i>The provider has a structure for leadership, governance and accountability with clear reporting lines within the organisation.</i>	7.0	<b>Screening and recall</b> 7.1: The practice uses opportunistic and national population-based screening programmes, meeting the screening and recall requirements for both the enrolled and eligible population as per the national screening programme guidelines. 8.0 ➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here</a>.</b>			
		9.0	<b>Patient Experiences</b> 8.1: The practice surveys its patient population to understand patients' experience of care. 8.2: The practice uses patient feedback to improve services. ➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here</a>.</b>			
			<b>Clinical Governance</b> 9.1: The practice ensures there are clear clinical governance, leadership and equity responsibilities and processes, reflective of disciplines within the practice team. (requires the appointment of an equity champion) 9.2: The practice ensures processes are in place to deliver the four core elements of clinical governance: ➤ patient engagement and participation ➤ clinical effectiveness			

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Std		Std		Equity	CQI	
			<ul style="list-style-type: none"> <li>➤ quality improvement/patient safety</li> <li>➤ an effective and engaged workforce.</li> <li>➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here</a>.</b></li> </ul>			
1.2	<p><b>Equity</b>  <i>The provider immunisation service is committed to an equitable immunisation outcome for Māori and Pacific people, including priority access.</i>  <i>The provider immunisation service is committed to an equitable immunisation outcome for people with disability, including priority access.</i></p>	3.0	<p><b>Rights and health needs of Māori</b>  3.1: The practice has identified and understands the health needs of Māori. The practice collaborates with local Māori organisations, provider groups and whānau to deliver on these needs  3.2: The practice educates all team members in Te Tiriti o Waitangi and its application to improve health equity for patients, family or whānau, including Māori as tangata whenua  3.3: The practice ensures all team members are supported with pronouncing te reo patient, clinic, service provider and local place names.</p> <ul style="list-style-type: none"> <li>➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here</a>.</b></li> </ul> <p><b>Responsiveness to diversity</b>  4.1: The practice is knowledgeable about the diverse groups within its enrolled populations and plans and provides for their health care needs.</p> <ul style="list-style-type: none"> <li>➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here</a>.</b></li> </ul>	Equity initiative opportunity		

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1.3	<p><b>Policy and procedure management</b>  <i>The provider immunisation service has documented quality assurance and clinical safety policies and procedures that are regularly updated and shared with staff to ensure a person and whānau-centred safe, high quality service.</i></p>	16.	<p><b>Emergency Continuity</b>            16.1: The practice participates in an evacuation drill or evacuation drill training every six months.            16.2: The practice prioritises, supports and recovers critical and non-critical functions following an emergency or service disruption.            ➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here</a>.</b>   <b>Resources:</b> Policies and procedures            ➤ <b>The Foundation Standard has a requirement for 18 policies, practices may also have local policies according to their service delivery and individual requirements. General policy information can be found <a href="#">here</a>.</b></p>			Note: Update Resources tab on Q microsite to include review dates and a list of required policies
1.4	<p><b>Service lead immunisation plan</b>  <i>The provider prepares an immunisation delivery plan and monitors its performance to ensure all eligible consumers receive both doses of the vaccine within the recommended timeframes.</i></p>	7.0	<p><b>Screening and recall</b>            7.1: The practice uses opportunistic and national population-based screening programmes, meeting the screening and recall requirements for both the enrolled and eligible population as per the national screening programme guidelines.            ➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here</a>.</b></p>	Equity initiative opportunity	CQI project opportunity	

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1.5	<b>Access and booking</b> <i>There are systems and processes in place to ensure the immunisation service is accessible, timely, person and whānau-centred.</i>	3.0	<b>Rights and health needs of Māori</b> 3.1: The practice has identified and understands the health needs of Māori. The practice collaborates with local Māori organisations, provider groups and whānau to deliver on these needs  4.0 3.3: The practice ensures all team members are supported with pronouncing te reo patient, clinic, service provider and local place names. ➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here</a>.</b>  <b>Responsiveness to diversity</b> 4.1: The practice is knowledgeable about the diverse groups within its enrolled populations and plans and provides for their health care needs. ➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here</a>.</b>	Equity initiative opportunity	CQI project opportunity	
1.6	<b>Delivery and planning</b> <i>There are policies, processes and schedules in place to ensure that resources and capacity are used effectively.</i>	7.0	<b>Screening and recall</b> 7.1: The practice uses opportunistic and national population-based screening programmes, meeting the screening and recall requirements for both the enrolled and eligible population as per the national screening programme guidelines. ➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here</a>.</b>		CQI project opportunity (LEAN)	Criteria 1.6 a-k not included
		13.	13.1: The practice identifies and recalls all patients requiring immunisations on the national immunisation schedule.			

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			<ul style="list-style-type: none"> <li>➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here</a>.</b></li> </ul>			
1.7	<b>Provider workforce capability</b> <i>The provider has an appropriately trained and resourced workforce.</i>	13.	<b>Cold Chain</b> 13.1: The practice identifies and recalls all patients requiring immunisations on the national immunisation schedule. 13.2: Practice team members responsible for performing immunisations hold current (vaccinator) authorisation. <ul style="list-style-type: none"> <li>➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here</a>.</b></li> </ul>			
		1.				
		3.0	<b>The Code of Health and Disability Services Consumers' Rights 1996</b> 1.1 The practice understands, promotes and implements the Code of Health and Disability Services Consumers' Rights 1996. <ul style="list-style-type: none"> <li>➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here</a>.</b></li> </ul>			
		6.0	3.2: The practice educates all team members in Te Tiriti o Waitangi and its application to improve health equity for patients, family or whānau, including Māori as tangata whenua <ul style="list-style-type: none"> <li>➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here</a>.</b></li> </ul>			



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			6.1: The practice trains staff to respond to urgent health needs. (evidence required: Current CPR training relevant to role. ➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here.</a></b>			
1.8	<b>Vaccinator staff</b> <i>The vaccine is prepared and administered by appropriately trained and certified staff.</i>	13	<b>Cold Chain</b> 13.2: Practice team members responsible for performing immunisations hold <a href="#">current authorisation</a> . ( <a href="#">Cold Chain Accreditation</a> certificate requirement). ➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here.</a></b>			1.8a All vaccinators are required to complete the relevant COVID-19 vaccinator training and assessments through IMAC
<b>2.0</b>	<b>Facilities</b>					
2.1	<b>Vaccination sites and centres</b> <i>The service provides a person and whānau-centred vaccination site that is a safe, comfortable, accessible, clean, clinically and culturally appropriate environment.</i>	15.  1.0  12.	<b>Health and Safety</b> 15.3The practice is safe, accessible, and ensures privacy for patients ( <i>Compliance with legislative requirements includes meeting Building Code requirements and the Fire and Emergency NZ (Fire Safety Evacuation Procedures and Evacuation Schemes) Regulations 2018.</i> ) ➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here.</a></b>  <b>The Code of Health and Disability Services Consumers' Rights 1996</b>			

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		14.	<p>1.2The practice ensures a patients' right to make an informed choice and give informed consent. [Right 7]</p> <p>➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here</a>.</b></p>			
		6.0	<p><b>Medical equipment and medicines</b></p> <p>12.1: The practice has the available equipment and medicines specified in <a href="#">Appendix 1</a>.</p> <p>12.3: The practice ensures stock levels are routinely checked and expiry dates of all medicines are documented and monitored</p>			2.1q Vaccine packaging must be destroyed so packages cannot be replicated
		15.	<p>12.4: The practice ensures medicines are secured and out of reach by unauthorised people.</p> <p>12.5: The practice ensures portable emergency equipment including emergency medicines, specified in Appendix 1, are stored in a single secure location readily accessible by all clinicians.</p> <p>➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here</a>.</b></p>			
			<p><b>Infection control and healthcare waste</b></p> <p>14.2: The practice ensures it has and follows active health care waste management procedures aligned to local bylaws and NZS 4304:2002.</p> <p>14.3: In all areas where sharps are used, the practice has puncture-resistant sharps containers that are out of reach of children and display a biohazard symbol in accordance with NZS 4304:2002.</p>			

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			<ul style="list-style-type: none"> <li>➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here</a>.</b></li> </ul> <p><b>Responsiveness to urgent health needs</b> 6.2: The practice displays signage for waiting patients detailing urgent situations and ensures reception staff can visually monitor all waiting areas.</p> <ul style="list-style-type: none"> <li>➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here</a>.</b></li> </ul> <p><b>15.1 Health and Safety</b> The practice complies with the Health and Safety at Work Act 2015.</p> <ul style="list-style-type: none"> <li>➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here</a>.</b></li> </ul>			
<b>3.0</b>	<b>Equipment</b>					
3.1	<p><b>Essential hardware</b> <i>The service provides a person and whānau-centred vaccination site that is a safe, comfortable, accessible, clean, clinically and culturally</i></p>	12.	<p><b>Medical equipment and medicines</b> 12.1: The practice has the available equipment and medicines specified in <a href="#">Appendix 1</a>.</p> <ul style="list-style-type: none"> <li>➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here</a>.</b></li> </ul>			

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	<i>appropriate environment.</i>					
3.2	<b>Maintenance of equipment</b> <i>All equipment is suitable, functional, accessible, up-to-date and appropriately maintained for safe optimal performance.</i>	12.  14.	<b>Medical equipment and medicines</b> 12.2: The practice ensures all medical equipment is serviced, calibrated and verified annually. 12.6: The practice has residual current devices (RCDs) where electrical medical devices are used. ➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here</a>.</b>  <b>Infection control and healthcare waste</b> 14.1: The practice ensures the practice has and follows active infection control procedures aligned to NZS 4815:2006 and/or NZS 8134.3:2008. 14.4: Sterilisers /autoclaves: The practice monitors the effectiveness of each sterilisation cycle. The practice ensures current calibration and validation of the steriliser(s). ➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here</a>.</b>			
<b>4.0</b>	<b>Vaccine</b>					
4.1	<b>Storage of vaccine</b> <i>All vaccines are safely and appropriately stored, with the correct level of security and access.</i>	13.	<b>Cold Chain</b> 13.1: The practice identifies and recalls all patients requiring immunisations on the national immunisation schedule. 13.2: Practice team members responsible for performing immunisations hold <a href="#">current authorisation</a> . ( <a href="#">Cold Chain Accreditation</a> certificate requirement).			

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			<ul style="list-style-type: none"> <li>➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here</a>.</b></li> </ul>			
4.2	<b>Administration of the vaccine</b> <i>The vaccine is appropriately and safely administered by trained staff.</i>	13.	<b>Cold Chain</b> 13.2: Practice team members responsible for performing immunisations hold <a href="#">current authorisation</a> . ( <a href="#">Cold Chain Accreditation</a> certificate requirement). <ul style="list-style-type: none"> <li>➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here</a>.</b></li> </ul>			4.2 b and c – will be covered off once: All vaccinators are required to complete the relevant COVID-19 vaccinator training and assessments through IMAC.
4.3	Vaccine wastage prevention, reporting and monitoring The vaccine is appropriately managed to ensure waste is kept to a minimum	13.	<b>Cold Chain</b> 13.1: The practice identifies and recalls all patients requiring immunisations on the national immunisation schedule. 13.2: Practice team members responsible for performing immunisations hold current authorisation. ( <a href="#">Cold Chain Accreditation</a> certificate requirement). <ul style="list-style-type: none"> <li>➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here</a>.</b></li> </ul>			

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<b>5.0</b>	<b>Quality and Safety</b>					
5.1	<b>Quality Assurance programme</b> <i>The provider works collaboratively to implement an active quality assurance programme with an ethos of continuous quality improvement (CQI).</i>	9.0	<b>Clinical Governance</b> 9.1: The practice ensures there are clear clinical governance, leadership and equity responsibilities and processes, reflective of disciplines within the practice team. (requires the appointment of an equity champion) 9.2: The practice ensures processes are in place to deliver the four core elements of clinical governance: patient engagement and participation, clinical effectiveness, quality improvement/patient safety, an effective and engaged workforce. ➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here</a>.</b>		The provider routinely assesses clinical quality and safety risks and issues.	5.1a The provider has dedicated resources and time to assure the safety and quality of their service.
5.2	<b>Consumer quality improvement processes</b> <i>The provider has processes in place to identify, respond to and learn from adverse events.</i>	15.	<b>Health and safety</b> 15.2: The practice complies with the National Adverse Events Reporting Policy by recording, reviewing, analysing and mitigating all adverse events, incidents and near misses. ➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here</a>.</b>			
5.3	<b>Respect and dignity</b> <i>The provider implements and monitors systems to ensure that the</i>	2.0	<b>Patient Information</b> 2.1: The practice understands and implements the current Privacy Act and Health Information Privacy Code. 2.2: The practice follows the Privacy Commissioner's guidance on privacy.			

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Std		Std		Equity	CQI	
	<i>privacy, dignity and security of all consumers are respected throughout their immunisation journey.</i>	17.	<p>2.3: The practice securely manages information within an electronic management system.</p> <ul style="list-style-type: none"> <li>➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here</a>.</b></li> </ul> <p><b>Employee and contractor safety checking procedures</b></p> <p>17.1: The practice has and applies a child protection policy and safety checking procedure in accordance with the Children’s Act 2014.</p> <ul style="list-style-type: none"> <li>➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here</a>.</b></li> </ul>			
5.4	<p><b>Informed consent process (including consumer information)</b></p> <p><i>The provider implements and monitors systems to ensure that informed consumer consent is obtained for each procedure.</i></p>	1.0	<p><b>The Code of Health and Disability Services Consumers’ Rights 1996</b></p> <p>1.1: The practice understands, promotes and implements the Code of Health and Disability Services Consumers’ Rights 1996.</p> <p>1.2: The practice ensures a patients’ right to make an informed choice and give informed consent. [Right 7]</p> <ul style="list-style-type: none"> <li>➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here</a>.</b></li> </ul>			
5.5	<p><b>Vaccination event record</b></p> <p><i>The provider implements and monitors systems to ensure accurate</i></p>	13.	<p><b>Cold chain</b></p> <p>13.2: Practice team members responsible for performing immunisations hold <a href="#">current authorisation</a>.</p>			

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Std		Std		Equity	CQI	
	<i>and timely entry of the vaccination event.</i>		<ul style="list-style-type: none"> <li>➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here.</a></b></li> </ul>			
5.6	<b>Clinical safety and quality assessment</b> <i>The provider implements and monitors systems to ensure the clinical and technical quality of their vaccination service.</i>	1.0  13.	<b>The Code of Health and Disability Services Consumers' Rights 1996</b> 1.1: The practice understands, promotes and implements the Code of Health and Disability Services Consumers' Rights 1996. 1.2: The practice ensures a patients' right to make an informed choice and give informed consent. [Right 7] <ul style="list-style-type: none"> <li>➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here.</a></b></li> </ul> <b>Cold chain</b> 13.2: Practice team members responsible for performing immunisations hold <a href="#">current authorisation.</a> <ul style="list-style-type: none"> <li>➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here.</a></b></li> </ul>			
5.7	<b>Clinical safety and quality assessment</b> <i>The provider implements and monitors systems to ensure the clinical and technical</i>	1.0	<b>The Code of Health and Disability Services Consumers' Rights 1996</b> 1.3: The practice ensures a patients' right to complain. [Right 10] <ul style="list-style-type: none"> <li>➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here.</a></b></li> </ul>			



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Std		Std		Equity	CQI	
	<i>quality of their vaccination service.</i>					
5.8	<b>Consumer involvement</b> <i>The provider implements and reviews their systems to ensure consumers can feedback on their experience of the immunisation service and the feedback is acted upon.</i>	8.0	<b>Patient experiences</b> 8.1: The practice surveys its patient population to understand patients' experience of care. 8.2: The practice uses patient feedback to improve services. ➤ <b>The Foundation Standard indicator, evidence requirements and the guidance information can be found <a href="#">here</a>.</b>		CQI initiative opportunity	